TechShare

Non-Profit Collaborative County-Owned Technology

TechShare Local Government Corporation

500 W. 13th Street,
Austin, TX 78701

W: techsharetx.gov
O: 512.233.5789
E: contact@techsharetx.gov

TechShare LGC Board Meeting
April 2, 2020 9:30 AM
Conference Call:
Dial 800.510.5860, Room Number 470930

TechShare

Minutes of the
TechShare Local Government Corporation
Board of Directors Meeting
Travis County Building
700 Lavaca Street, Room # 2.110, 2nd Floor
Austin, TX 78701
June 6, 2019

1. Call to Order – Certification of Quorum. Judge Glen Whitley recognized a quorum present and called the meeting to order at 1:00 p.m.

    The following members were present: Commissioner Dr. Theresa Daniel of Dallas County, Judge Glen Whitley of Tarrant County, Commissioner Robin Donnelly of Midland County, and Justice Planning Executive Roger Jeffries (Commissioner Margaret Gomez' proxy) of Travis County.

2. Approval of Minutes of April 17, 2019 meeting of the TechShare Local Government Corporation Board of Directors. On a motion by Commissioner Dr. Theresa Daniel and seconded by Commissioner Robin Donnelly, the minutes were approved as presented.

3. The Board discussed the status of TechShare projects and resources.

4. The Board discussed the operations and staffing agreement with Texas Conference of Urban Counties.

5. The Board discussed the voting strength of Board members. The Executive Director was directed to poll Board members on possible changes to the Bylaws regarding voting strength.

6. Consideration of Fiscal Year 2020 Budget. On a motion by Justice Planning Executive Roger Jeffries (Commissioner Margaret Gomez' proxy) and seconded by Commissioner Robin Donnelly, the Fiscal Year 2020 Budget (attached) was approved as presented.

The meeting adjourned at 2:15 p.m.

_____   _____
Commissioner Robin Donnelly   Date

TechShare Budget CY 2020

TechShare	JCMS M&O CY19	JCMS M&O CY20	PRO M&O CY19	PRO M&O CY20	CRT M&O CY19	CRT M&O CY20*	ID M&O CY19	ID M&O CY20	ID M&O Total 15 Months	JAIL IMP CY20	M & O/ IMP CY20
Income											
Anderson County							$ 3,860	$ 4,158	$ 5,197		$ 5,197
Atascosa County							$ 3,263	$ 3,514	$ 4,393		$ 4,393
Bell County							$ 22,761	$ 24,516	$ 30,645		$ 30,645
Brown County							$ 2,555	$ 2,752	$ 3,440		$ 3,440
Collin County	$ 250,618	$ 252,034									$ 252,034
Collingsworth County (100th)			$ 17,731	$ 17,731							$ 17,731
Coryell County							$ 4,994	$ 5,379	$ 6,724		$ 6,724
Dallas County	$ 686,832	$ 690,712	$ 789,828	$ 771,489	$ 1,447,981		$ 172,170	$ 185,448	$ 231,810		$ 1,694,012
Dawson County (106th)			$ 10,639	$ 10,639							$ 10,639
Denton County	$ 215,034	$ 216,249									$ 216,249
DuPage County, IL			$ 43,500	$ 87,780							$ 87,780
Ellis County								$ 12,135	$ 15,169		$ 15,169
Henderson County							$ 5,342	$ 5,754	$ 7,193		$ 7,193
Houston County				$ 14,184							$ 14,184
Hutchinson County (84th)			$ 10,638	$ 10,638							$ 10,638
Johnson County	$ -										$ -
Kendall County			$ 14,185	$ 14,185							$ 14,185
Kaufman County							$ 7,913	$ 8,523	$ 10,654		$ 10,654
Leon County								$ 1,246	$ 1,557		$ 1,557
Medina County							$ 3,295	$ 3,549	$ 4,437		$ 4,437
Midland County			$ 49,864	$ 48,706	$ 44,932	$ 90,496					$ 139,202
Mills County							$ 328	$ 353	$ 442		$ 442
Montgomery County							$ 37,189	$ 40,057	$ 50,072		$ 50,072
Potter County			$ 37,063	$ 36,202	$ 67,947	$ 67,264					$ 103,466
Real County							$ 227	$ 244	$ 305		$ 305
Tarrant County	$ 537,965	$ 541,005	$ 618,637	$ 604,274	$ 1,134,140	$ 1,122,740	$ 134,859	$ 145,253	$ 181,567	$ 2,835,000	$ 5,284,586
Travis County			$ 367,870	$ 359,328							$ 359,328
Uvalde County							$ 1,824	$ 1,965	$ 2,456		$ 2,456
Victoria County							$ 6,183	$ 6,659	$ 8,324		$ 8,324
Wilson County							$ 3,242	$ 3,491	$ 4,364		$ 4,364
											$ -
Total Income	$ 1,690,449	$ 1,700,000	$ 1,959,955	$ 1,975,157	$ 2,695,000	$ 1,280,500	$ 410,005	$ 455,000	$ 568,750	$ 2,835,000	$ 8,359,406

Management Summary of TechShare

	CY 2019 Budget	TechShare CY 2020 Budget
	TechShare	TechShare
Income		
Total Income	$ 18,906,492	$ 8,090,500
Expenses		
Association Services Fees	$ 442,296	$ 323,620
Depreciation	$ 73,000	$ 72,000
IT Systems	$ 1,314,339	$ 949,130
Meetings	$ 106,175	$ 91,275
Other Expenses	$ 839,200	$ 681,200
Staffing	$ 14,600,238	$ 5,372,355
Travel	$ 476,559	$ 124,000
General Class Assessment	$ 1,024,254	$ 389,777
Total Expenses	$ 18,876,061	$ 8,003,357
Total Net Income	$ 30,430	$ 87,143

TechShare Budget

	Detail CY 2019		Detail CY 2020	
Income				
Fees for Services		$ 18,906,492		$ 8,090,500
Interest Income		$ -		$ -
Program Revenues				
Total Income	$ 18,906,492		$ 8,090,500	
Association Services Fees		$ 442,296		$ 323,620
Program Expenses				
Depreciation				
Computer Hardware		$ 60,400		$ 50,000
Furniture & Fixtures		$ 12,600		$ 22,000
Total Depreciation		$ 73,000		$ 72,000
IT Systems				
Software Licensing Fee		$ 5,950		$ 5,950
Software Maintenance Fee		$ 303,689		$ 305,890
Systems Operations Fee		$ 1,004,700		$ 637,290
Total IT Systems		$ 1,314,339		$ 949,130
Meetings				
Board		$ 1,000		$ 26,000
Committees		$ 13,500		$ 12,500
Education Events		$ 32,775		$ 32,775
Membership		$ 26,500		$ 1,500
Other		$ 32,400		$ 18,500
Total Meetings		$ 106,175		$ 91,275
Other Expenses				
FF&E		$ 20,430		$ 7,430
Computer Software		$ 61,650		$ 36,200
Business Meals		$ 6,000		$ 3,000
Prof. Dev. & Mgmt. Services		$ 10,000		$ 100,000
Misc.		$ 9,200		$ 5,700
Postage and Shipping		$ 2,095		$ 2,270
Printing & Publications		$ 17,450		$ 15,950
Supplies		$ 37,375		$ 28,150
Telecommunications		$ 60,000		$ 45,000
Business Insurance		$ 25,000		$ 17,500
Occupancy		$ 590,000		$ 420,000
Total Other Expenses		$ 839,200		$ 681,200
Staffing				
Budgeted Staffing				
Contract Services		$ -		$ -
Payroll Costs				
Differential		$ 215,502		$ -
ER Taxes		$ 346,394		$ 280,973
Health Insurance		$ 227,300		$ 211,743
Other Insurance		$ 33,245		$ 30,970
Salaries		$ 3,344,871		$ 3,121,921
SEP ER Contribution		$ 384,883		$ 312,192
Total Payroll Costs		$ 4,552,195		$ 3,957,799
Total Budgeted Staffing		$ 4,552,195		$ 3,957,799
Consulting		$ -		$ -
Contract Labor		$ 10,048,043		$ 1,414,556
Total Staffing		$ 14,600,238		$ 5,372,355
Travel				
Lodging		$ 164,456		$ 24,000
Meals		$ 97,943		$ 38,500
Transportation		$ 178,160		$ 25,500
Travel - Other		$ 36,000		$ 36,000
Total Travel		$ 476,559		$ 124,000
UBIT Taxes				
Total Expenses		$ 17,851,807		$ 7,613,580
General Class expenses assessed to program		$ 1,024,254		$ 389,777
Total Expense	$ 18,876,061		$ 8,003,357	
Net Income	$ 30,430	DRAFT	$ 87,143	

Management Summary of JCMS M&O Budget

	CY 2019 Budget	JCMS M&O CY 2020 Budget
	JCMS M&O	JCMS M&O
Income		
Fees For Service	$ 2,846,450	$ 1,700,000
Interest Income	$ -	$ -
Total Income	$ 2,846,450	$ 1,700,000
Direct Expenses - JCMS M&O		
Association Services Fees	$ 113,858	$ 68,000
IT Systems	$ 564,608	$ 409,360
Meetings	$ 5,000	$ 5,000
Other Expenses	$ 8,400	$ 8,400
Staffing	$ 1,554,524	$ 779,072
Travel	$ 27,600	$ 11,500
Total Direct Expenses	$ 2,273,989	$ 1,281,332
Indirect Assessment	$ 355,876	$ 332,266
General Class Assessment	$ 214,100	$ 53,762
Total Expense	$ 2,843,965	$ 1,667,360
Total Net Income	$ 2,485	$ 32,640

JCMS M&O Budget

	Detail CY 2019	Detail CY 2020
Income		
Fees for Services	$ 2,846,450	$ 1,700,000
Interest Income	$ -	$ -
Total Income	$ 2,846,450	$ 1,700,000
Association Services Fees	$ 113,858	$ 68,000
Program Expenses		
IT Systems		
Software Licensing Fee	$ -	$ -
Software Maintenance Fee	$ 65,608	$ 71,680
Systems Operations Fee	$ 499,000	$ 337,680
Total IT Systems	$ 564,608	$ 409,360
Meetings		
Board	$ -	$ -
Committees	$ 2,000	$ 2,000
Education Events	$ -	$ -
Membership	$ -	$ -
Other	$ 3,000	$ 3,000
Total Meetings	$ 5,000	$ 5,000
Other Expenses		
FF&E	$ 100	$ 100
Computer Software	$ 5,800	$ 5,800
Business Meals	$ -	$ -
Prof. Dev. & Mgmt. Services	$ -	$ -
Misc.	$ 1,200	$ 1,200
Postage and Shipping	$ -	$ -
Printing & Publications	$ 200	$ 200
Supplies	$ 1,100	$ 1,100
Telecommunications	$ -	$ -
Total Other Expenses	$ 8,400	$ 8,400
Staffing		
Budgeted Staffing		
Contract Services	$ -	$ -
Payroll Costs		
Differential	$ 31,873	$ -
ER Taxes	$ 49,950	$ 37,903
Health Insurance	$ 33,055	$ 29,409
Other Insurance	$ 4,835	$ 4,301
Salaries	$ 494,116	$ 421,148
SEP ER Contribution	$ 55,500	$ 42,115
Total Payroll Costs	$ 669,329	$ 534,876
Total Budgeted Staffing	$ 669,329	$ 534,876
Consulting	$ -	$ -
Contract Labor	$ 885,195	$ 244,196
Total Staffing	$ 1,554,524	$ 779,072
Travel		
Lodging	$ 15,000	$ 5,000
Meals	$ 2,600	$ 1,500
Transportation	$ 10,000	$ 5,000
Travel - Other	$ -	$ -
Total Travel	$ 27,600	$ 11,500
UBIT Taxes		
Total Program Expenses	$ 2,273,989	$ 1,281,332
TechShare Indirect Assessment	$ 355,876	$ 332,266
General Class expenses assessed to program	$ 214,100	$ 53,762
Total Expense	$ 2,843,965	$ 1,667,360
Net Income	$ 2,485	$ 32,640

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Management Summary of PRO M&O Budget

	CY 2019 Budget		PRO M&O CY 2020 Budget	
	PRO M&O		PRO M&O	
Income				
Fees For Service	$	1,943,055	$	1,820,000
Interest Income	$	-	$	-
Total Income	$	1,943,055	$	1,820,000
Direct Expenses - PRO M&O				
Association Services Fees	$	77,722	$	72,800
IT Systems	$	321,197	$	251,902
Meetings	$	12,000	$	12,000
Other Expenses	$	6,000	$	6,000
Staffing	$	1,123,572	$	886,314
Travel	$	21,000	$	21,000
Total Direct Expenses	$	1,561,491	$	1,250,016
Indirect Assessment	$	234,665	$	422,955
General Class Assessment	$	141,177	$	96,952
Total Expense	$	1,937,333	$	1,769,922
Total Net Income	$	5,722	$	50,078

PRO M&O Budget

	Detail CY 2019			Detail CY 2020		
Income						
Fees for Services		$	1,943,055		$	1,820,000
Interest Income		$	-		$	-
Total Income	$	1,943,055		$	1,820,000	
Association Services Fees		$	77,722		$	72,800
Program Expenses						
IT Systems						
Software Licensing Fee		$	1,000		$	1,000
Software Maintenance Fee		$	87,197		$	93,452
Systems Operations Fee		$	233,000		$	157,450
Total IT Systems	$	321,197		$	251,902	
Meetings						
Board		$	-		$	-
Committees		$	2,500		$	2,500
Education Events		$	-		$	-
Membership		$	1,500		$	1,500
Other		$	8,000		$	8,000
Total Meetings	$	12,000		$	12,000	
Other Expenses						
FF&E		$	200		$	200
Computer Software		$	4,400		$	4,400
Business Meals		$	-		$	-
Prof. Dev. & Mgmt. Services		$	-		$	-
Misc.		$	1,200		$	1,200
Postage and Shipping		$	50		$	50
Printing & Publications		$	100		$	100
Supplies		$	50		$	50
Telecommunications		$	-		$	-
Total Other Expenses	$	6,000		$	6,000	
Staffing						
Budgeted Staffing						
Contract Services		$	-		$	-
Payroll Costs						
Differential		$	29,765		$	-
ER Taxes		$	49,310		$	32,872
Health Insurance		$	32,666		$	32,624
Other Insurance		$	4,778		$	4,772
Salaries		$	453,750		$	365,239
SEP ER Contribution		$	54,789		$	36,524
Total Payroll Costs		$	625,057		$	472,030
Total Budgeted Staffing		$	625,057		$	472,030
Consulting		$	-		$	-
Contract Labor		$	498,515		$	414,284
Total Staffing	$	1,123,572		$	886,314	
Travel						
Lodging		$	10,000		$	10,000
Meals		$	1,000		$	1,000
Transportation		$	10,000		$	10,000
Travel - Other		$	-		$	-
Total Travel	$	21,000		$	21,000	
UBIT Taxes						
Total Program Expenses	$	1,561,491		$	1,250,016	
TechShare Indirect Assessment	$	234,665		$	422,955	
General Class expenses assessed to program	$	141,177		$	96,952	
Total Expense	$	1,937,333		$	1,769,922	
Net Income	$	5,722		$	50,078	

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Management Summary of CRT M&O Budget

	CY 2019 Budget		CRT M&O CY 2020 Budget	
	CRT M&O		CRT M&O	
Income				
Fees For Service	$	2,695,000	$	1,280,500
Interest Income	$	-	$	-
Total Income	$	2,695,000	$	1,280,500
Direct Expenses - CRT M&O				
Association Services Fees	$	107,800	$	51,220
IT Systems	$	102,264	$	79,864
Meetings	$	9,000	$	5,000
Other Expenses	$	1,500	$	1,500
Staffing	$	1,675,264	$	685,124
Travel	$	11,000	$	8,000
Total Direct Expenses	$	1,906,829	$	830,708
Indirect Assessment	$	486,127	$	351,811
General Class Assessment	$	292,460	$	97,668
Total Expense	$	2,685,416	$	1,280,187
Total Net Income	$	9,584	$	313

CRT M&O Budget

	Detail CY 2019	Detail CY 2020
Income		
Fees for Services	$ 2,695,000	$ 1,280,500
Interest Income	$ -	$ -
Total Income	$ 2,695,000	$ 1,280,500
Association Services Fees	$ 107,800	$ 51,220
Program Expenses		
IT Systems		
Software Licensing Fee	$ -	$ -
Software Maintenance Fee	$ 48,264	$ 53,064
Systems Operations Fee	$ 54,000	$ 26,800
Total IT Systems	$ 102,264	$ 79,864
Meetings		
Board	$ -	$ -
Committees	$ 3,000	$ 3,000
Education Events	$ -	$ -
Membership	$ -	$ -
Other	$ 6,000	$ 2,000
Total Meetings	$ 9,000	$ 5,000
Other Expenses		
FF&E	$ 130	$ 130
Computer Software	$ 1,000	$ 1,000
Business Meals	$ -	$ -
Prof. Dev. & Mgmt. Services	$ -	$ -
Misc.	$ -	$ -
Postage and Shipping	$ 220	$ 220
Printing & Publications	$ 150	$ 150
Supplies	$ -	$ -
Telecommunications	$ -	$ -
Total Other Expenses	$ 1,500	$ 1,500
Staffing		
Budgeted Staffing		
Contract Services	$ -	$ -
Payroll Costs		
Differential	$ 39,438	$ -
ER Taxes	$ 64,219	$ 44,331
Health Insurance	$ 39,277	$ 35,291
Other Insurance	$ 5,745	$ 5,162
Salaries	$ 608,175	$ 492,563
SEP ER Contribution	$ 71,355	$ 49,256
Total Payroll Costs	$ 828,208	$ 626,602
Total Budgeted Staffing	$ 828,208	$ 626,602
Consulting	$ -	$ -
Contract Labor	$ 847,056	$ 58,522
Total Staffing	$ 1,675,264	$ 685,124
Travel		
Lodging	$ 5,000	$ 4,000
Meals	$ 1,000	$ 1,000
Transportation	$ 5,000	$ 3,000
Travel - Other	$ -	$ -
Total Travel	$ 11,000	$ 8,000
UBIT Taxes		
Total Program Expenses	$ 1,906,829	$ 830,708
TechShare Indirect Assessment	$ 486,127	$ 351,811
General Class expenses assessed to program	$ 292,460	$ 97,668
Total Expense	$ 2,685,416	$ 1,280,187
Net Income	$ 9,584	$ 313

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Management Summary of ID M&O Budget

	FY 2019 Budget	CY 2020 Budget	Budget Supplement Oct-Dec 2019	Total 15 Month Budget Request
	ID M&O	ID M&O	ID M&O	ID M&O
Income				
Fees For Service	$ 410,000	$ 455,000	$ 113,750	$ 568,750
Interest Income	$ -	$ -	$ -	$ -
Total Income	$ 410,000	$ 455,000	$ 113,750	$ 568,750
Direct Expenses - ID M&O				
Association Services Fees	$ 16,400	$ 18,200	$ 4,550	$ 22,750
IT Systems	$ 119,220	$ 84,934	$ 21,234	$ 106,168
Meetings	$ 2,400	$ 1,500	$ 375	$ 1,875
Other Expenses	$ 7,500	$ 1,500	$ 375	$ 1,875
Staffing	$ 184,148	$ 211,023	$ 52,756	$ 263,779
Travel	$ -	$ -	$ -	$ -
Total Direct Expenses	$ 329,669	$ 317,157	$ 79,289	$ 396,447
Indirect Assessment	$ 49,929	$ 110,234	$ 27,558	$ 137,792
General Class Assessment	$ 30,038	$ 25,268	$ 6,317	$ 31,585
Total Expense	$ 409,636	$ 452,660	$ 113,165	$ 565,825
Total Net Income	$ 364	$ 2,340	$ 585	$ 2,925

ID M&O Budget

	Detail FY 2019	Detail CY 2020
Income		
Fees for Services	$ 410,000	$ 455,000
Interest Income	$ -	$ -
Total Income	$ 410,000	$ 455,000
Association Services Fees	$ 16,400	$ 18,200
Program Expenses		
IT Systems		
Software Licensing Fee	$ -	$ -
Software Maintenance Fee	$ 4,220	$ 12,574
Systems Operations Fee	$ 115,000	$ 72,360
Total IT Systems	$ 119,220	$ 84,934
Meetings		
Board	$ -	$ -
Committees	$ 1,000	$ 1,000
Education Events	$ -	$ -
Membership	$ -	$ -
Other	$ 1,400	$ 500
Total Meetings	$ 2,400	$ 1,500
Other Expenses		
FF&E	$ -	$ -
Computer Software	$ -	$ -
Business Meals	$ -	$ -
Prof. Dev. & Mgmt. Services	$ -	$ -
Misc.	$ 2,500	$ -
Postage and Shipping	$ 250	$ 500
Printing & Publications	$ 2,000	$ 500
Supplies	$ 2,750	$ 500
Telecommunications	$ -	$ -
Total Other Expenses	$ 7,500	$ 1,500
Staffing		
Budgeted Staffing		
Contract Services	$ -	$ -
Payroll Costs		
Differential	$ 4,680	$ -
ER Taxes	$ 9,004	$ 12,014
Health Insurance	$ 5,833	$ 11,058
Other Insurance	$ 853	$ 1,617
Salaries	$ 77,900	$ 133,489
SEP ER Contribution	$ 10,005	$ 13,349
Total Payroll Costs	$ 108,275	$ 171,527
Total Budgeted Staffing	$ 108,275	$ 171,527
Consulting	$ -	$ -
Contract Labor	$ 75,874	$ 39,496
Total Staffing	$ 184,148	$ 211,023
Travel		
Lodging	$ -	$ -
Meals	$ -	$ -
Transportation	$ -	$ -
Travel - Other	$ -	$ -
Total Travel	$ -	$ -
UBIT Taxes		
Total Program Expenses	$ 329,669	$ 317,157
TechShare Indirect Assessment	$ 49,929	$ 110,234
General Class expenses assessed to program	$ 30,038	$ 25,268
Total Expense	$ 409,636	$ 452,660
Net Income	$ 364	$ 2,340

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Management Summary of JAIL Budget

	CY 2019 Budget	JAIL IMP CY 2020 Budget
	JAIL DEV	JAIL IMP
Income		
Fees For Service	$ 7,430,000	$ 2,835,000
Interest Income	$ -	$ -
Total Income	$ 7,430,000	$ 2,835,000
Direct Expenses - JAIL IMP		
Association Services Fees	$ -	$ 113,400
IT Systems	$ 127,260	$ 109,620
Meetings	$ 1,000	$ 3,000
Other Expenses	$ 34,300	$ 103,800
Staffing	$ 7,122,440	$ 1,654,589
Travel	$ 79,000	$ 15,000
Total Direct Expenses	$ 7,364,000	$ 1,999,409
Indirect Assessment	$ 66,000	$ 717,694
General Class Assessment	$ -	$ 116,127
Total Expense	$ 7,430,000	$ 2,833,229
Total Net Income	$ -	$ 1,771

JAIL Budget

	Detail CY 2019	Detail CY 2020
Income		
Fees for Services	$ 7,430,000	$ 2,835,000
Interest Income	$ -	$ -
Total Income	$ 7,430,000	$ 2,835,000
Association Services Fees	$ -	$ 113,400
Program Expenses		
IT Systems		
Software Licensing Fee	$ -	$ -
Software Maintenance Fee	$ 91,260	$ 73,620
Systems Operations Fee	$ 36,000	$ 36,000
Total IT Systems	$ 127,260	$ 109,620
Meetings		
Board	$ -	$ -
Committees	$ 1,000	$ 3,000
Education Events	$ -	$ -
Membership	$ -	$ -
Other	$ -	$ -
Total Meetings	$ 1,000	$ 3,000
Other Expenses		
FF&E	$ 15,000	$ 2,000
Computer Software	$ 17,500	$ 10,000
Business Meals	$ -	$ -
Prof. Dev. & Mgmt. Services	$ -	$ 90,000
Misc.	$ 300	$ 300
Postage and Shipping	$ -	$ -
Printing & Publications	$ -	$ -
Supplies	$ 1,500	$ 1,500
Telecommunications	$ -	$ -
Total Other Expenses	$ 34,300	$ 103,800
Staffing		
Budgeted Staffing		
Contract Services	$ -	$ -
Payroll Costs		
Differential	$ 58,449	$ -
ER Taxes	$ 92,653	$ 70,486
Health Insurance	$ 64,554	$ 56,308
Other Insurance	$ 9,442	$ 8,236
Salaries	$ 899,393	$ 783,183
SEP ER Contribution	$ 102,948	$ 78,318
Total Payroll Costs	$ 1,227,439	$ 996,531
Total Budgeted Staffing	$ 1,227,439	$ 996,531
Consulting	$ -	$ -
Contract Labor	$ 5,895,001	$ 658,057
Total Staffing	$ 7,122,440	$ 1,654,589
Travel		
Lodging	$ 25,000	$ 5,000
Meals	$ 9,000	$ 5,000
Transportation	$ 45,000	$ 5,000
Travel - Other	$ -	$ -
Total Travel	$ 79,000	$ 15,000
UBIT Taxes		
Total Program Expenses	$ 7,364,000	$ 1,999,409
TechShare Indirect Assessment (Rent)	$ 66,000	$ 717,694
General Class expenses assessed to program	$ -	$ 116,127
Total Expense	$ 7,430,000	$ 2,833,229
Net Income	$ -	$ 1,771

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Management Summary of Indirect Budget

	CY 2019 Budget	Indirect CY 2020 Budget
	Indirect	Indirect
Income		
Total Income	$ -	$ -
Indirect Expenses		
Depreciation	$ 73,000	$ 72,000
IT Systems	$ 18,450	$ 13,450
Meetings	$ 64,775	$ 64,775
Other Expenses	$ 775,500	$ 560,000
Staffing	$ 768,286	$ 1,156,233
Travel	$ 68,500	$ 68,500
Total Expense	$ 1,768,511	$ 1,934,958
Total Net Income	$ (1,768,511)	$ (1,934,958)

Indirect Budget

	Detail CY 2019		Detail CY 2020	
Income				
Total Income	$ -		$ -	
General Class expenses				
Program Expenses				
Depreciation				
Computer Hardware		$ 60,400		$ 50,000
Furniture & Fixtures		$ 12,600		$ 22,000
Total Depreciation	$ 73,000		$ 72,000	
IT Systems				
Software Licensing Fee		$ 4,950		$ 4,950
Software Maintenance Fee		$ 1,500		$ 1,500
Systems Operations Fee		$ 12,000		$ 7,000
Total IT Systems	$ 18,450		$ 13,450	
Meetings				
Board		$ 1,000		$ 26,000
Committees		$ 1,000		$ 1,000
Education Events		$ 32,775		$ 32,775
Membership		$ 25,000		$ -
Other		$ 5,000		$ 5,000
Total Meetings	$ 64,775		$ 64,775	
Occupancy	$ 590,000		$ 420,000	
Other Expenses				
FF&E		$ 5,000		$ 5,000
Computer Software		$ 30,000		$ 15,000
Misc.		$ 3,000		$ 3,000
Business Meals		$ 6,000		$ 3,000
Postage & Shipping		$ 1,500		$ 1,500
Printing & Publications		$ 15,000		$ 15,000
Professional & Mgmt. Services		$ 10,000		$ 10,000
Business Insurance		$ 25,000		$ 17,500
Supplies		$ 30,000		$ 25,000
Telecommunications		$ 60,000		$ 45,000
Total Other Expenses	$ 185,500		$ 140,000	
Staffing				
Budgeted Staffing				
Contract Services				
Payroll Costs				
Differential		$ 36,585		$ -
ER Taxes		$ 54,802		$ 83,367
Health Insurance		$ 34,610		$ 47,054
Other Insurance		$ 5,062		$ 6,882
Salaries		$ 576,336		$ 926,300
SEP ER Contribution		$ 60,891		$ 92,630
Total Payroll Costs		$ 768,286		$ 1,156,233
Total Budgeted Staffing		$ 768,286		$ 1,156,233
Consulting		$ -		$ -
Contract Labor		$ -		$ -
Total Staffing	$ 768,286		$ 1,156,233	
Travel				
Lodging		$ 30,000		$ 30,000
Meals		$ 2,500		$ 2,500
Transportation		$ 36,000		$ 36,000
Travel - Other		$ -		$ -
Total Travel	$ 68,500		$ 68,500	
UBIT Taxes				
Total Program Expenses				
TechShare Indirect Assessment				
Total Expense	$ 1,768,511		$ 1,934,958	
Indirect Assessment	$ (1,768,511)		$ (1,934,958)	
Net Income	$ -		$ -	

DRAFT

TechShare
Local Government Corporation
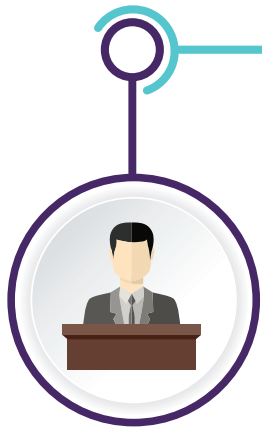
Status Report

TechShare Programs

LGC Board

April 2, 2020

Prosecutor

Counties: 20

Users: 1,200 Prosecutor
3,000 LEA
4,000 Defense

Accomplishments:
- Developed Protective Order and Juvenile functionality
- Developed Witness Portal
- Migrated three agencies to the Azure Cloud.
- Integrated with iNPUT ACE
- Implemented DuPage Co.
- Implemented 84th Judicial DA's Office
- Implemented Smith Co. Criminal DA's Office

Looking Ahead:
- Integration between Juvenile and Prosecutor.
- DPS reporting to include ER3 and EDR processing.
- Asset Forfeiture functionality.
- Enhancing LEA document and eSignature functionality.
- Develop Case Financials Module

Indigent Defense

Counties: 17

Users: 753
Appointments: 61,154
Defendants: 37,663
Vouchers: 44,661

Accomplishments:
- Integrated with Magistration to streamline the process from arraignment to appointment.
- Expanded functionality to integrate with the Oracle AP system and track vouchers.
- Named a Model Program by the Texas Indigent Defense Commission.

Looking Ahead:
- Expanded Defense Portal functionality.
- Working to identify and integrate with the Techshare.Judicial Portal.
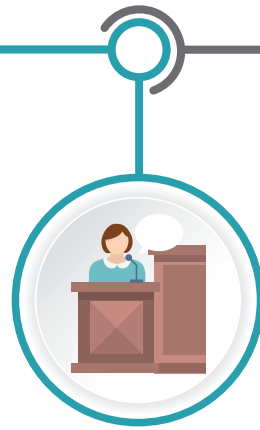
Juvenile

Counties: Four

Users: 8,000 JPD
6,600 LEA

Records: 300,000

Accomplishments:
- Implemented Atlassian's document and defect management tools
- Migration of Juvenile to the Azure Cloud in February 2020.
- Continued monthly updates to resolve defects and production updates.

Looking Ahead:
- Integration between Juvenile and Prosecutor
- Identifying and implementing a data sharing solution for TechShare.Juvenile and TJJD.

Court

Counties: Two

Cases: 130,644
   District Courts: 10
   County Courts: 10
   Justice Courts: 4

Accomplishments:
- Accelerated platform upgrade from legacy client/server (Version 2.0) to web-based (Version 3.0)
- Completed Bond Desk development.

Looking Ahead:
- Implementing first two components of TechShare.Court 3.0 in Tarrant Co.
  - Judicial Portal
  - Case Scheduling (Case Tracks)
- Preparing options for moving forward with TechShare 3.0 in Potter and Tarrant Counties.
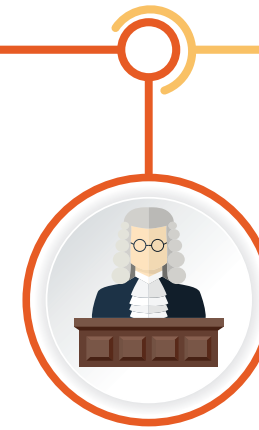
Magistrate

Counties: Three
   Live: One, Tarrant
   Implementing: Two, Galveston and Dallas

Stats: 51,266 Defendants
73,8820 Magistrations

Accomplishments:
- Integrated with Indigent Defense to streamline arraignment process and appointments
- Financial Questionnaire Portal integration to obtain an affidavit of financial condition to assist in bond determinations.

Looking Ahead:
- Expanded Statistical Reporting functionality
- Expanded functionality to support Bail Review and Mental Health Hearings
- Working to identify and integrate with the Techshare.Judicial Portal.
- Initiate Fort Bend Co. implementation.

Jail

Counties: One

Jail Stats: 3,800 inmates
5,000 Beds

Accomplishments:
- Completed development, Jan. 2020 with Tarrant, Dallas and Midland Counties.
- Established implementation backlog and evergreen dev.
- Completed system-wide regression and defect review with Tarrant Co.

Looking Ahead:
- Begin implementation in Tarrant Co. in April 2020.
- TechShare.Jail is generating considerable excitement when demonstrated at user conferences.
- Expansion of counties using the jail platform.

Total TechShare 15 Month Rollup Forecast

	FY Total	Actual	Actual	Actual		Actual	Actual		FY Total	
	FY19*	**Oct-19***	**Nov-19***	**Dec-19***	**CY19***	**Jan-20**	**Feb-20**	**Mar-20**	**FY20**	**CY20**
Revenues	$ 16,395,047.94	$ 1,347,001.73	$ 1,214,247.21	$ 1,064,655.31	$ 15,822,760.75	$ 539,548.71	$ 389,317.14	$ 402,507.60	$ 7,165,246.83	$ 4,623,542.61
Assoc Fees	$ 451,263.90	$ 37,820.20	$ 34,926.81	$ 28,627.70	$ 437,489.69	$ 20,876.47	$ 24,767.93	$ 15,997.74	$ 251,272.02	$ 193,147.32
Meetings	$ 17,862.74	$ 1,273.41	$ 1,356.07	$ 1,494.20	$ 17,551.43	$ 1,422.91	$ 1,266.03	$ 1,941.67	$ 20,404.31	$ 22,105.64
Software Maint Fee	$ 232,177.20	$ 23,527.55	$ 23,612.45	$ 20,891.24	$ 250,774.29	$ 20,891.24	$ 19,034.59	$ 15,308.83	$ 215,118.88	$ 193,014.13
Systems Ops Fee	$ 795,267.21	$ 65,507.52	$ 65,806.79	$ 200,222.58	$ 915,799.46	$ 83,311.11	$ 46,294.05	$ 48,290.83	$ 799,177.86	$ 612,513.46
Contractual Consulting	$ 9,760,153.22	$ 902,957.60	$ 681,835.55	$ 406,808.89	$ 9,043,469.11	$ 160,423.79	$ 198,505.00	$ 83,248.00	$ 2,929,266.84	$ 1,184,408.83
Payroll Costs	$ 2,559,350.12	$ 221,280.38	$ 219,318.15	$ 207,884.56	$ 2,668,580.80	$ 204,871.73	$ 200,573.48	$ 122,452.82	$ 1,793,501.15	$ 1,440,100.62
Travel	$ 184,944.66	$ 16,566.17	$ 7,998.40	$ 10,233.99	$ 199,587.49	$ 4,521.58	$ 6,386.19	$ 6,480.00	$ 70,996.12	$ 43,847.56
Other	$ 277,766.41	$ 1,417.89	$ 87,693.47	$ 911.89	$ 368,550.35	$ 1,939.22	$ 1,163.25	$ 875.00	$ 99,250.72	$ 11,852.47
Software License Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 83.34	$ 583.38	$ 833.37
General Class	$ 945,088.78	$ 37,395.29	$ 32,385.07	$ 31,447.84	$ 805,506.67	$ 32,724.20	$ 31,342.69	$ 17,506.95	$ 278,202.62	$ 223,670.05
TS Indirect	$ 1,574,766.94	$ 123,415.56	$ 130,068.26	$ 148,079.42	$ 1,561,275.45	$ 131,513.00	$ 150,142.33	$ 82,962.30	$ 1,221,507.14	$ 1,043,616.40
Monthly Expense	$ 16,798,641.18	$ 1,431,161.57	$ 1,285,001.02	$ 1,056,602.31	$ 16,268,584.74	$ 662,495.25	$ 679,475.54	$ 395,147.48	$ 7,679,281.04	$ 4,969,109.85
Monthly Net	$ (403,593.24)	$ (84,159.84)	$ (70,753.81)	$ 8,053.00	$ (445,823.99)	$ (122,946.54)	$ (290,158.40)	$ 7,360.12	$ (514,034.21)	$ (345,567.24)
	Net Loss				Net Loss				Net Loss	Net Loss

Notes

*Updated to reflect 3/2020 Imp Srv payment from Tarrant County

TechShare Resources 15 Month Forecast (JCMS M&O, PRO M&O, CRT M&O, ID M&O)

	FY Total	Actual	Actual	Actual		Actual	Actual		FY Total	
	FY19	**Oct-19**	**Nov-19**	**Dec-19**	**CY19**	**Jan-20**	**Feb-20**	**Mar-20**	**FY20**	**CY20**
Revenues	$ 6,727,494.97	$ 548,315.99	$ 547,267.15	$ 631,735.69	$ 6,563,314.75	$ 359,958.64	$ 369,050.93	$ 361,400.01	$ 4,986,128.47	$ 4,343,009.67
Assoc Fees	$ 268,979.58	$ 22,096.17	$ 22,173.93	$ 25,265.50	$ 262,854.05	$ 14,394.22	$ 15,158.30	$ 14,416.68	$ 200,004.87	$ 173,719.28
Meetings	$ 10,409.00	$ 1,016.12	$ 1,108.29	$ 1,243.87	$ 11,154.19	$ 1,160.63	$ 1,266.03	$ 1,941.67	$ 19,386.63	$ 21,843.36
Software Maint Fee	$ 162,787.64	$ 14,869.26	$ 16,272.34	$ 13,957.26	$ 170,241.28	$ 13,957.26	$ 14,183.38	$ 15,308.83	$ 180,401.31	$ 181,228.94
Systems Ops Fee	$ 786,496.13	$ 64,749.33	$ 65,048.60	$ 190,800.07	$ 901,177.79	$ 79,748.45	$ 46,615.43	$ 48,290.83	$ 784,997.69	$ 609,272.18
Contractual Consulting	$ 3,096,272.66	$ 334,695.86	$ 254,656.64	$ 175,888.14	$ 2,927,030.12	$ 29,108.00	$ 23,362.50	$ 82,248.00	$ 1,393,447.15	$ 874,950.54
Payroll Costs	$ 988,378.99	$ 86,830.83	$ 77,194.14	$ 102,305.68	$ 983,229.49	$ 101,085.24	$ 101,096.57	$ 98,202.82	$ 1,155,932.20	$ 1,184,210.01
Travel	$ 8,332.35	$ 396.49	$ -	$ 3,074.29	$ 9,130.40	$ -	$ 1,008.58	$ 2,550.00	$ 22,329.36	$ 26,508.58
Other	$ 229,605.54	$ 19.94	$ 81,362.69	$ 19.94	$ 308,500.68	$ 33.38	$ 332.49	$ 875.00	$ 87,893.44	$ 9,115.87
Software License Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 83.34	$ 583.38	$ 833.37
General Class	$ 612,132.37	$ 23,931.79	$ 21,136.26	$ 20,733.77	$ 500,360.50	$ 21,970.26	$ 21,088.90	$ 15,565.21	$ 217,817.45	$ 198,711.26
TS Indirect	$ 938,562.43	$ 71,942.36	$ 77,710.41	$ 90,394.17	$ 896,886.10	$ 80,519.20	$ 93,621.68	$ 74,557.51	$ 936,090.39	$ 919,715.95
Monthly Expense	$ 7,101,956.69	$ 620,548.15	$ 616,663.30	$ 623,682.69	$ 6,970,564.60	$ 341,976.64	$ 317,733.86	$ 354,039.89	$ 4,998,883.87	$ 4,200,109.34
Monthly Net	$ (374,461.72)	$ (72,232.16)	$ (69,396.15)	$ 8,053.00	$ (407,249.85)	$ 17,982.00	$ 51,317.07	$ 7,360.12	$ (12,755.40)	$ 142,900.33

Techshare Total DEV 15 Month Forecast

	FY Total	Actual	Actual	Actual		Actual	Actual		FY Total	
	FY19	**Oct-19**	**Nov-19**	**Dec-19**	**CY19**	**Jan-20**	**Feb-20**	**Mar-20**	**FY20**	**CY20**
Revenues	$ 4,609,910.36	$ 401,788.73	$ 336,762.53	$ 345,527.94	$ 4,648,023.69	$ 151,514.43	$ -	$ -	$ 1,235,593.63	$ 151,514.43
Assoc Fees	$ -	$ -		$ -	$ -	$ 5,635.63	$ 8,830.16	$ -	$ 14,465.79	$ 14,465.79
Meetings	$ 6,431.90	$ 257.29	$ 247.78	$ 250.33	$ 6,129.06	$ 262.28	$ -	$ -	$ 1,017.68	$ 262.28
Software Maint Fee	$ 64,806.16	$ 7,323.58	$ 7,323.58	$ 6,917.45	$ 75,796.66	$ 6,933.98	$ 16.53	$ -	$ 28,515.12	$ 6,950.51
Systems Ops Fee	$ (5,127.83)	$ -	$ -	$ 8,664.32	$ 2,705.40	$ 3,562.66	$ -	$ -	$ 12,226.98	$ 3,562.66
Contractual Consulting	$ 3,296,093.10	$ 298,591.00	$ 230,009.50	$ 247,140.00	$ 3,252,995.31	$ 131,315.79	$ 132,762.50	$ -	$ 1,039,818.79	$ 264,078.29
Payroll Costs	$ 1,010,636.68	$ 79,054.91	$ 80,633.01	$ 68,941.59	$ 1,063,885.20	$ 90,457.60	$ 37,880.60	$ -	$ 356,967.71	$ 128,338.20
Travel	$ 58,057.51	$ 4,569.95	$ 1,623.83	$ 2,128.25	$ 58,574.06	$ 3,492.83	$ 1,450.46	$ -	$ 13,265.32	$ 4,943.29
Other	$ 43,364.29	$ 992.00	$ 5,924.83	$ 486.00	$ 54,987.27	$ 1,905.84	$ 324.76	$ -	$ 9,633.43	$ 2,230.60
Software License Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
General Class	$ 1,505.27	$ -	$ -	$ -	$ 434.11	$ 9,317.59	$ 8,883.21	$ -	$ 18,200.80	$ 18,200.80
TS Indirect	$ 134,143.28	$ 11,000.00	$ 11,000.00	$ 11,000.00	$ 132,516.62	$ 45,148.23	$ 39,436.06	$ -	$ 117,584.29	$ 84,584.29
Monthly Expense	$ 4,609,910.36	$ 401,788.73	$ 336,762.53	$ 345,527.94	$ 4,648,023.69	$ 298,032.43	$ 229,584.28	$ -	$ 1,611,695.91	$ 527,616.71
Monthly Net	$ -	$ -	$ -	$ -	$ -	$ (146,518.00)	$ (229,584.28)	$ -	$ (376,102.28)	$ (376,102.28)

TechShare IMP Forecast

	Actual	Actual	Actual	Actual		Actual	Actual			
	FY19*	**Oct-19***	**Nov-19***	**Dec-19***	**CY19***	**Jan-20**	**Feb-20**	**Mar-20**	**FY20**	**CY20**
Revenues	$ 5,057,642.61	$ 396,897.01	$ 330,217.53	$ 87,391.68	$ 4,611,422.31	$ 28,075.64	$ 20,266.21	$ 41,107.59	$ 943,524.73	$ 129,018.51
Assoc Fees	$ 182,284.32	$ 15,724.03	$ 12,752.88	$ 3,362.20	$ 174,635.64	$ 846.62	$ 779.47	$ 1,581.06	$ 36,801.36	$ 4,962.25
Meetings	$ 1,021.84	$ -	$ -	$ -	$ 268.18	$ -	$ -	$ -	$ -	$ -
Software Maint Fee	$ 4,583.40	$ 1,334.71	$ 16.53	$ 16.53	$ 4,736.35	$ -	$ 4,834.68	$ -	$ 6,202.45	$ 4,834.68
Systems Ops Fee	$ 13,898.91	$ 758.19	$ 758.19	$ 758.19	$ 11,916.27	$ -	$ (321.38)	$ -	$ 1,953.19	$ (321.38)
Contractual Consulting	$ 3,367,787.46	$ 269,670.74	$ 197,169.41	$ (16,219.25)	$ 2,863,443.68	$ -	$ 42,380.00	$ 1,000.00	$ 496,000.90	$ 45,380.00
Payroll Costs	$ 560,334.45	$ 55,394.64	$ 61,491.00	$ 36,637.29	$ 621,466.11	$ 13,328.89	$ 61,596.31	$ 24,250.00	$ 280,601.24	$ 127,552.41
Travel	$ 118,554.80	$ 11,599.73	$ 6,374.57	$ 5,031.45	$ 131,883.03	$ 1,028.75	$ 3,927.15	$ 3,930.00	$ 35,401.44	$ 12,395.69
Other	$ 4,796.58	$ 405.95	$ 405.95	$ 405.95	$ 5,062.40	$ -	$ 506.00	$ -	$ 1,723.85	$ 506.00
Software License Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
General Class	$ 331,451.14	$ 13,463.50	$ 11,248.81	$ 10,714.07	$ 304,712.06	$ 1,436.35	$ 1,370.58	$ 1,941.74	$ 42,184.37	$ 6,757.99
TS Indirect	$ 502,061.23	$ 40,473.20	$ 41,357.85	$ 46,685.25	$ 531,872.73	$ 5,845.57	$ 17,084.59	$ 8,404.79	$ 167,832.46	$ 39,316.16
Monthly Expense	$ 5,086,774.13	$ 408,824.69	$ 331,575.19	$ 87,391.68	$ 4,649,996.45	$ 22,486.18	$ 132,157.40	$ 41,107.59	$ 1,068,701.26	$ 241,383.80
Monthly Net	$ (29,131.52)	$ (11,927.68)	$ (1,357.66)	$ -	$ (38,574.14)	$ 5,589.46	$ (111,891.19)	$ -	$ (125,176.53)	$ (112,365.29)

Notes

*Updated to reflect 03/2020 Imp Srv payment from Tarrant County

TechShare

To: TechShare LGC Board of Directors

From: Charles Gray, Program Director

Re: **Discuss Preparation of 2021 TechShare Budget**

TechShare staff is beginning the process of preparing the budget for 2021. TechShare operates on a calendar year budget in conjuction with the annual contract term of Resource Sharing Addenda.

The proposed schedule for completing the TechShare budget is:

March - April 2020: Work with county product owners on priorities for desired enhancements and "evergreening" and prepare draft budgets for Stakeholder Committee approvals.

May 2020: Obtain Stakeholder Committee approval for each Resource Sharing budget.

June 2020: Present proposed combined budget to TechShare LGC Board of Directors for consideration.

The proposed budget will be prepared and presented in accordance with the TechShare LGC Bylaws and the following guiding principles.

1.   TechShare has the following Resources for 2021: Court, Indigent Defense, Jail, Juvenile, and Prosecutor. The budget will also include any implementation or other projects approved by the Board.

2.   Software other than Resources offered on a stand-alone basis for SaaS participants will be budgeted within the respective Resource from which development costs of that software was derived.

3.   The budget for each Resource will be based on two major areas of work: a) basic maintenance and operations expenses (i.e. hosting, break fix, technical evergreen and such); and b) the items in the approved backlog for each Resource as prioritized by the appropriate product owners and Stakeholder Committees. The budget will clearly show the baseline costs

for maintenance and operations and the costs for functional improvements to the software as described in the approved backlog for each Resource.

4. The General Class will be used for indirect overhead costs approved as part of any agreement between the LGC and CUC for support services such as downtown office rent, secondary employee medical insurance, telecommunication costs, the server maintenance for the CUC, legal fees, meetings expenses related to CUC business not specific to Policy or TechShare, payroll costs related to accounting and technical support provided by the CUC, and other costs not specifically allocated to a CUC program or TechShare Resource. Actual General Class expenses will be allocated monthly in accordance with the approved Budget percentages (see #5, below).

5. Expenses within the General Class are allocated in the budget based on the anticipated direct expenses for each Resource or project. Actual General Class expenses will be allocated on a monthly basis based on the actual direct expenses for each Resource or project.

6. The TechShare Indirect Class will be used for overhead costs within TechShare such as management staff/personnel costs, meeting and travel expenses for conferences and such that promote participation in TechShare, and general office expenses at the Development Center such as rent, office supplies and the like.

7. Expenses within the TechShare Indirect Class are allocated in the budget based on the anticipated direct expenses for each Resource or project. Actual TechShare Indirect expenses will be allocated on a monthly basis based on the actual direct expenses for each Resource or project.

8. Some expenses are grouped into categories with subcategories for each. It is intended those subcategories be managed at the category level for budget compliance. Those categories are: Other Expenses, IT Systems, Meetings, Staffing and Travel.

9. Depreciation in this budget is the expense on existing assets only. New asset purchases are budgeted as Furniture, Fixtures and Equipment (FF & E).

10. Equipment purchases accounted for as Fixed Assets will be depreciated over the equipment's useful life. The amount of any expense that will be incurred in the current year for a particular fixed asset will be equal to the depreciation on that specific asset. Future years' depreciation on that equipment will then be budgeted in the Depreciation expense account.

11. Each TechShare Resource and newly created project will be assessed an Association Services Fee of 4% of total revenue for the Resource or project. No association fee will be assessed on a State agency. The Board shall adjust the rate of the fee paid on revenue from non-state agency

participants so that the total fee collected for a Resource is 4% or total revenue. The Board may waive the Association Services Fee in accordance with agreements approved by the Board.

12. A salary differential account is used to budget for the difference between total actual salaries and 105% of that amount. Management will adjust this account when the Executive Director approves a salary increase. A separate salary schedule will be prepared and included for Board discussions, but not published as part of the budget. No salary may be paid that exceeds the budgeted salary maximum for that position.

13. Any changes to the approved budget will be handled through a budget amendment to be approved by the Board.

April 2, 2020

To: TechShare LGC Board of Directors

From: John Dahill, Executive Director

Re: **Consideration of an agreement with Texas Conference of Urban Counties for staffing and administrative services**

Background:

TechShare was created as a program of the Texas Conference of Urban Counties (CUC) in 2004. To date, TechShare has been staffed and administered by employees and contractors of CUC.

In 2019 TechShare Local Government Corporation was created and it became a party to contracts with TechShare participants. It was anticipated that during 2019 there would be an agreement put in place between the LGC and CUC that covered services and compensation, and that also addressed funds held in CUC reserves that were derived from TechShare. Unfortunately, the accounting work necessary to correctly apportion CUC reserves has not been completed.

I would like to begin financial operations for the LGC. The Board has previously granted me the authority to open bank accounts. However, without an agreement in place with CUC for payment of CUC services, the funds for 2020 Resources and current projects have not been moved to the LGC. Therefore, I am recommending a simple temporary agreement with CUC to cover 2020 under which the LGC will agree to compensate CUC in accordance with the budget previously approved by this Board for Resources, and in accordance with budgets for new projects. Once the outside auditor for CUC confirms the CUC reserves allocation, the question of moving the funds allocated to TechShare activities can be addressed through a contract amendment. The CUC Board approved this path forward in December 2019.

Recommended Resolution:

Resolved by the Board of Directors of TechShare Local Government Corporation that the Executive Director is authorized to finalize and execute an agreement with the Texas Conference of Urban Counties for calendar year 2020 under which Urban Counties will continue to provide staffing, office space and administrative services and supplies to TechShare and TechShare will compensate Urban Counties in amounts not to exceed amounts within previously approved budgets for TechShare resources, including Association Services Fees actually received by TechShare for 2020 resources and Association Services Fees actually received for new 2020 projects. The issue of Urban Counties' reserves will be addressed in a subsequent agreement.

To: TechShare LGC Board of Directors

From: Charles Gray, TechShare Program Director

Re: **Consideration of an agreement with Fort Bend County for implementation of TechShare.Magistration**

Background:

The purpose of this item is to authorize the Executive Director to finalize and execute agreements with Fort Bend County to implement the Magistration and Law Enforcement Agency portal components of the TechShare.Prosecutor software Resource.

This project is being funded by Fort Bend County. Fort Bend County will use the Magistration and Law Enforcement Agency portal components of TechShare.Prosecutor through the Software as a Service (SaaS) agreement. The implementation project will follow much the same path as a similar project that is nearing completion in Galveston County.

TechShare staff prepared a statement of work that shows how the software will be implemented in Fort Bend County over a four (4) month period at a total cost of $62,420, including a twenty-five percent (25%) contingency.

In addition to funding the implementation costs, Fort Bend County will pay the SaaS usage fee of $40,885 for calendar year 2020 with the fee to be pro-rated based on the "go live" month for the software. For calendar year 2021, the SaaS fee will be determined as part of the TechShare budgeting process.

The total funding for the implementation project will be provided by Fort Bend County before TechShare initiates work on the project. Monthly expenditure reports will be provided to Fort Bend County. Excess funds upon project completion will be returned to Fort Bend County.

As noted above, the pro-rated SaaS fee for calendar year 2020 will be paid by Fort Bend County when the software is put in use.

Recommended Resolution:

RESOLVED by the Board of Directors of the TechShare Local Government Corporation:

    a. The Executive Director is authorized to finalize and execute the standard Master Interlocal Agreement for SaaS Participation in TechShare and the standard Software as a Service Addendum specifying that Fort Bend County will be using the Magistration and Law Enforcement Agency portal components of TechShare.Prosecutor. The SaaS Addendum includes provision for implementation of the software, including the schedule and costs;

    b. The budget for the implementation project is $62,420 for the four (4) month project duration;

    c. The SaaS fee for use of the software during calendar year 2020 is $40,885 to be pro-rated based on the month the software is put in use; and

d. The Executive Director is authorized to execute the project within the budget approved by the Board, including entering into all contracts as are reasonable and necessary to complete the required deliverables.

All implementation project revenue and expenditures will be accounted for as agency liability.

The SaaS revenue will be allocated as specified in the Master Interlocal Agreement for SaaS Participation in TechShare.

TechShare

April 2, 2020

To: TechShare LGC Board of Directors

From: Charles Gray, TechShare Program Director

Re: **Consideration of an agreement with Tarrant County for development and implementation of additional functionality to TechShare.Prosecutor**

Background:

The purpose of this item is to authorize the Executive Director to finalize and execute an agreement with Tarrant County to develop and implement a financial module to work in concert with the Criminal District Attorney's case management responsibilities as part of the TechShare.Prosecutor software Resource.

This project is being funded by Tarrant County. Once the additional functionality is completed and deployed for use in Tarrant County, the TechShare.Prosecutor Stakeholder Committee will consider a recommendation from TechShare to increase the overall value of the TechShare.Prosecutor Resource by the funding level required to complete the project and to adjust Tarrant County's share of the overall value appropriately.

TechShare will develop and implement the enhancements specified in the Attachment to this agenda items. The cost for each enhancement includes:

- Requirements Clarification
- Software Development
- Quality Assurance and Internal Testing
- Coordination of County Acceptance Testing
- Implementation Planning
- Training
- Software Installation
- Go-Live Support

The total cost of this project estimated as $198,250. The project is expected to be completed in no more than six months from Board and Commissioners Court approval, including two weeks of post go-live support.

The total funding amount will be provided by Tarrant County before TechShare initiates work on the project. Monthly expenditure reports will be provided to Tarrant County. Excess funds upon project completion will be returned to Tarrant County.

<u>Recommended Resolution</u>:

RESOLVED by the Board of Directors of the TechShare Local Government Corporation:

a. The Executive Director is authorized to finalize and execute a Project Agreement between TechShare and Tarrant County for the purpose of developing and implementing the TechShare.Prosecutor case financials module;

b. The budget for the project is $198,250 for the six (6) month project duration; and

c. The Executive Director is authorized to execute the project within the budget approved by the Board, including entering into all contracts as are reasonable and necessary to complete the required deliverables.

All revenue and expenditures will be accounted for as agency liability.

TechShare

April 2, 2020

To: TechShare LGC Board of Directors

From: Charles Gray, TechShare Program Director

Re: **Consideration of an Agreement with Tarrant County for Implementation of TechShare.Jail**

Background:

The purpose of this item is to authorize the Executive Director to finalize and execute an agreement with Tarrant County to implement the newly completed TechShare.Jail Resource.

The scope of this project will involve the delivery of technical services to support Tarrant County's implementation of TechShare.Jail. TechShare will provide support services for planning, design, development, implementation, testing, Go-Live and stabilization jointly with Tarrant County for purposes of the project.

Tarrant County Information Technology Division (ITD) will be responsible for the management and delivery of the project, with TechShare providing specific technical services in the areas of:

1. Software defect evaluation and correction for items designated as "go-live" requirements.

2. Data conversion.

3. Feature development as approved through the Tarrant County Change Control process.

4. Technical training for Tarrant County ITD staff who will configure and support the software.

5. "Train the trainer" support for the Tarrant County Sheriff's staff who will conduct end user training.

6. Collaborative "Go-Live" planning, execution and support under the guidance of Tarrant County ITD.

TechShare staff will operate from monthly task assignments that will be jointly developed by the Tarrant County ITD Project Manager and the TechShare Project Lead. TechShare will be responsible for completing the agreed upon, monthly task assignments in accordance with the project plan.

The total estimated cost of the technical services supplied by TechShare to support the TechShare.Jail Software Implementation Project is $2,098,585. The project is expected to be completed in eighteen months from Board and Commissioners Court approval, including two months of post "go live" support.

The total estimated cost of is based on the cost breakdown:

	Total
Total Payments	$ 2,098,585
Assoc Fees	$ 80,000
Meetings	$ 15,000
Software Maint Fee	$ 68,000
Systems Ops Fee	$ 45,000
Contractual Consulting	$ 310,000
Payroll Costs	$ 715,000
Travel	$ 125,000
Other	$ 65,000
Software License Fees	$ -
General Class	$ 85,000
TS Indirect	$ 390,000
Total Expenses	$ 1,898,000
Contingency	$ 200,585
Total Budget	$ 2,098,585

Tarrant County will provide an initial payment for planning work that has been completed and for estimated project expenses for the first three months following contract approval. Each month, TechShare will invoice the County for actual costs incurred. Tarrant will issue payment upon acceptance of work. The up-front payment provides adequate cushion should work need to be corrected before monthly payment is issued and will be drawn down toward the end of the project. Excess funds upon project completion will be returned to Tarrant County.

Recommended Resolution:

RESOLVED by the Board of Directors of the TechShare Local Government Corporation:

a. The Executive Director is authorized to finalize and execute a Project Agreement between TechShare and Tarrant County for the purpose of providing technical services in support of the County's implementation of TechShare.Jail;

b. The budget for the technical services provided to support the Tarrant County TechShare.Jail Software Implementation Project is $2,098,585 for the eighteen (18) month project duration; and

c. The Executive Director is authorized to execute the project within the budget approved by the Board, including entering into all contracts as are reasonable and necessary to complete the required deliverables.

All revenue and expenditures will be accounted for as agency liability.

TechShare

April 2, 2020

To: TechShare LGC Board of Directors

From: Charles Gray, TechShare Program Director

Re: **Consideration of an agreement with Tarrant County for continued development and implementation of TechShare.Court**

Background:

The purpose of this item is to authorize the Executive Director to negotiate and execute potential, future agreement(s) with Tarrant County for continued development and implementation of TechShare.Court.

In December 2019, Tarrant County directed TechShare to stop the implementation of the TechShare.Court software built on the WinForms platform that was originally provided by AmCad Corp (TechShare.Court 2.0).

At the same time, Tarrant County authorized TechShare to implement the Judicial Portal, with the capability to perform case scheduling so that the County could stop using TechShare.Court 2.0.

While the implementation of the Judicial Portal is underway, Tarrant County has advised TechShare that the County is considering alternatives for moving forward, including, as one of the options, accelerating the development needed to move TechShare.Court to the new web-based platform that was originally planned for future development after TechShare.Court 2.0 was implemented.

Tarrant County has not, at this time, determined how or even if the County will move forward with the development of the new version of TechShare.Court (TechShare.Court 3.0). TechShare has provided information to the County about the potential scope, cost, schedule and staffing if the County elects to move forward with TechShare to development and implement TechShare.Court 3.0.

The purpose of this item is to authorize the Executive Director to negotiate and execute potential agreement(s) with Tarrant County if the County decides to move forward with a subsequent project to continue development and implementation of TechShare.Court 3.0. The recommended maximum financial level for any or all agreements with the County for continued development and implementation is $7.5 million.

Recommended Resolution:

RESOLVED by the Board of Directors of the TechShare Local Government Corporation:

    a. The Executive Director is authorized to negotiate and execute agreements with Tarrant County for the continued development and implementation of TechShare.Court 3.0 with a total contract value not to exceed $7.5 million;

    b. Budgets for each agreement must include contingency of 25% of projected costs;

    c. This project will not be subject to Association Services Fees; and

    d. Payment provisions must be structured in a manner that assures payment in advance of services.

All implementation project revenue and expenditures will be accounted for as agency liability.

TechShare

April 2, 2020

To: TechShare LGC Board of Directors

From: Charles Gray, TechShare Program Director

Re: **Consideration of an agreement with Kleberg County for implementation of TechShare.Prosecutor**

Background:

The purpose of this item is to authorize the Executive Director to negotiate and execute potential, future agreement(s) with Kleberg County for the implementation of TechShare.Prosecutor for the 105th District Attorney (Kleberg and Kenedy Counties) and the Kleberg County Attorney Offices.

The 105th District Attorney has expressed an interest in implementing TechShare.Prosecutor in his office. The Kleberg County Attorney is also interested in being part of this implementation.   TechShare staff members are currently working with both offices to develop an implementation Statement of Work and budget for this potential project.

The 105th District Attorney and the Kleberg County Attorney may be prepared to take this project forward to the Kleberg County Commissioners Court in the next few weeks.

The purpose of this item is to authorize the Executive Director to negotiate and execute potential agreement(s) with Kleberg County if the County decides to move forward with the implementation of TechShare.Prosecutor. Based on the number of prosecuting attorneys in the two offices and the size of the implementation, the initial Software as a Service (SaaS) fee for calendar year 2020 would be not more than $35,000. The estimated implementation costs for this project are not expected to exceed $60,000.

Recommended Resolution:

RESOLVED by the Board of Directors of the TechShare Local Government Corporation:

a. The Executive Director is authorized to finalize and execute the standard Master Interlocal Agreement for SaaS Participation in TechShare and the standard Software as a Service Addendum specifying that Kleberg County and the 105th District Attorney's Office will be using TechShare.Prosecutor. The SaaS Addendum includes provision for implementation of the software, including the schedule and costs;

b. The budget for the implementation project is not expected to exceed $60,000 for the two (2) month project duration;

c. The SaaS fee for use of the software during calendar year 2020 will not exceed $35,000 to be pro-rated based on the month the software is put in use by the 105th District Attorney; and

d. The Executive Director is authorized to execute the project within the budget approved by the Board, including entering into all contracts as are reasonable and necessary to complete the required deliverables.

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All implementation project revenue and expenditures will be accounted for as agency liability.

The SaaS revenue will be allocated as specified in the Master Interlocal Agreement for SaaS Participation in TechShare.